



e-giving is
Easy Giving

Electronic Giving at
Second Presbyterian Church

Please return completed form to church financial office

Second Presbyterian Church AUTHORIZATION FORM Return completed form To church financial office ES8400		FOR OFFICE USE ONLY ENVELOPE # _____ DATE _____
Effective date of authorization: _____ Type of Authorization Form: <input type="checkbox"/> New Authorization <input type="checkbox"/> Change donation amount <input type="checkbox"/> Change donation date <input type="checkbox"/> Change banking information <input type="checkbox"/> Discontinue electronic donation		
Last Name _____ First Name _____		Address _____ City _____ State _____ Zip _____
Routing Number: _____ Valid Routing # must start with 0, 1, 2, or 3 Account Number: _____ <small>Routing Number: 012345678901 Account Number: 12345678901 Check Number: 0001</small>		Please debit my contribution from my (check one): <input type="checkbox"/> Checking Account (attach a voided check) <input type="checkbox"/> Savings Account (contact your financial institution for Routing #)
Church fund designations and amounts: <input type="checkbox"/> General Fund \$ _____ <input type="checkbox"/> Capital Campaign \$ _____ Total \$ _____		Date of first contribution: _____ / _____ / _____ Frequency of contribution: (check only one) <input type="checkbox"/> Semi-Monthly - 1 st and 15 th <input type="checkbox"/> Monthly on the 1 st <input type="checkbox"/> Monthly on the 15 th
AGREEMENT I authorize Second Presbyterian Church and Vanco Services, LLC to process debit entries to my account. I understand that this authority will remain in effect until I provide reasonable notification to terminate the authorization. Authorized Signature: _____ Date: _____		

Electronic Giving

What is it?

Electronic Giving refers to providing members the opportunity to make their contributions via a preauthorized scheduled electronic transfer of funds (semi-monthly or monthly) from their personal bank account to the church's bank account.

Benefits to Second Members:

- Don't have to remember to bring checks or cash to church – it happens as scheduled.
- Donations cannot be lost, stolen, or misplaced.
- No more tracking the pledge balance
- No need for year end "catch up"
- Changes can be made at any time by contacting the church financial office.
- Peace-of-mind knowing that the church is receiving your contribution even if you are unable to attend.

Benefits to Second Presbyterian Church:

- Donations are secured.
- Simplifies cash flow forecasting
- Reduces staff/volunteer time spent processing checks
- A convenience for members

How does it happen?

Vanco Services e.service® Electronic Funds Transfer Service. Vanco utilizes the Automated Clearing House (ACH) Network for transferring funds electronically.

The ACH Network was developed as an alternative to the paper check system.

e-giving Frequently Asked Questions

Q: What is e-giving?

A: e-giving is a direct payment program whereby your contribution is debited automatically from your checking or savings account.

Q: How does e-giving work?

A: Once you complete and sign an authorization form and return it to the office, the contribution amount you specify will automatically be transferred from your bank account to the church's bank account.

Q: What will it cost me to give electronically?

A: e-giving will cost you nothing.

Q: Is e-giving risky?

A: e-giving is less risky than traditional giving. Your gift cannot be lost, stolen or destroyed.

Q: How do I sign up for e-giving?

A: Complete and sign the authorization form and return it to the church financial office with a voided check or savings account deposit slip.

Q: How do I keep my checkbook balanced?

A: Since your gift is made at a pre-established time you will know when the transfers are happening. Simply record your gift on the appropriate date.

Q: How do I deduct my contribution for tax purposes without a canceled check?

A: Your e-giving contributions will appear on your contribution statement. Additionally, your bank statement will provide a record of the gifts.

Q: How do I stop e-giving?

A: You can cancel your authorization at any time by notifying the church financial office.

Q: What if I need to change my contribution?

A: Contact the church financial office, and we'll work with you to complete the form authorizing the change.

Q: What if I change banks or accounts?

A: Contact the church financial office, and we'll work with you to complete the form authorizing the change.

Q: Where do I go for more information?

A: Contact Leanna Hattaway at 816-363-1300 or lhattaway@secondpres.org.